



Property Sale Questionnaire

Please be advised that all clients are required to carry out a verification of identity check prior to settlement of any matter: please see *attached* brochure for booking details. (This check will last 2 years and can be used for multiple properties)

Have you made you Zip ID booking YES NO

Please complete the attached questionnaire with all parties that own the property.

PERSONAL DETAILS

Given Names (in full):		Surname:	
Current Residential Address:			Post Code:
Contact Phone:		Email:	Date Of Birth: / /
Place of Birth:		Country Of Citizenship:	

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PLEASE PROVIDE DETAILS OF THE PROPERTY BEING SOLD

Vacant Land Sold with existing tenant (Please provide lease agreement)

Sold with vacant possession

Unit/Apartment Number:		Street Number:		Street:	
Suburb:			State:		Post Code:
Volume/Folio No:			Carpark Volume/Folio No (if necessary):		



Council Name:		Water Authority:	
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Are the following services available in the property?

Electricity Gas Water Sewerage Telephone

Is this property affected by any of the following?

Have any building works been carried out in the past 7 years? YES NO

Was a building permit obtained? YES NO

Any easements, covenants or any other encumbrances or restrictions other than those shown on title? If Yes please make note:

Any Government, council or other orders received or made in respect of the property fences on incorrect Boundaries? YES NO

Accessible by the road? YES NO

Growth areas Infrastructure Contribution (GAIC) Liability? YES NO

Body Corporate? YES NO

Does land tax apply to this property? YES NO

Does GST apply to this sale? YES NO

Please provide details of Body Corporate if applicable:

Name of body corporate manager:

Body corporate manager's address:

Body corporate manager's contact phone number:

Is there common property and is it fully insured? YES NO

Do you have a home loan on this property? YES NO

If you do have a bank or broker involved please provide their details so that we may liaise with them directly

Bank/Broker Company:			
Name of Contact:			
Contact Phone Number:		Email:	
Signature of Vendor		Signature of Vendor	

By signing this form you have given Total Conveyancing Pty Ltd the authority to liaise with your bank, PEXA, vendor's representative and estate agent to provide them with any necessary documents regarding your property.

By signing this document you agree to the Fixed Conveyancing fee of \$600.00 + GST **Plus** disbursements. Disbursements differ from property to property: if you would like an estimate on disbursements please phone our office directly on:

(03) 9350 1143 and our friendly staff will happily assist you.